

Thursday 22<sup>nd</sup> June, 2017

Dear Parents/Guardians

**Re: Bittern Primary School Newsletters**

It has come to our attention that only a few parents are logging onto the school website to read our fortnightly News letter. The Newsletter is our most important way to communicate with parents; it contains up to date information about the school, fundraising activities with event calendars and advertisements from various sponsors.

**As at the start of Term 3, we will no longer be sending home paper copies of the fortnightly newsletter. There will be a few copies in the office foyer only.**

We encourage you to log into the school website – [www.bitternps.vic.edu.au](http://www.bitternps.vic.edu.au) and read or print yourself a copy.

It is also important that all families download the ***FlexiBuzz*** app onto your smart phone, tablet or pc, as this is our most immediate form of contact to families. Simply search for FlexiBuzz in the app store, sign up, and follow the instructions to connect to Bittern Primary School.

Please join our email distribution list, so that you will receive an email alert when the newsletter has been updated, and you can click on the link in your email. ***\*\*This is our preferred method of supplying your newsletter.***

OPTION
<p><b>Email – Join our Distribution List:</b> Enter your email details below <b>OR</b> Log onto <a href="http://www.bitternps.vic.edu.au">www.bitternps.vic.edu.au</a> click on ‘Community’(top bar), ‘Subscribe to the mailing list’ (left hand side, bottom) Once you are registered you will receive an email alert each time the Newsletter is published and you can then log in to our site by clicking on the link in your email. Read/print the current and/or past Newsletters. <b><i>**This is the school’s preferred method of supplying your newsletter.</i></b> You are only required to register ONCE.</p>
<p><b>Website</b> – Log onto the school website, via <a href="http://www.bitternps.vic.edu.au">www.bitternps.vic.edu.au</a> and read/print yourself a copy.</p>
<p><b>FlexiBuzz</b> – Download the app onto your smart phone, you will receive an alert and can access the newsletter</p>

**PARENT NAME (please print):** \_\_\_\_\_

**Email address:** \_\_\_\_\_

**Student’s Name** \_\_\_\_\_ **Home Group** \_\_\_\_\_

Sincerely,

***Simone McDonald***  
**Acting Principal**